



Human Resources

DATE POSTED: **January 06, 2006**

REQ. # 06-004

**NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from **01-06-2006** TO **01-12-2006**, but will remain open until filled.

DEPARTMENT/DIVISION
PARKS & RECREATION - FAIRWINDS GOLF COURSE

POSITION AVAILABLE
PART TIME COURSE STARTER

OF OPENINGS
1

STARTING SALARY
\$6.67 / hour

COMMENTS

VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

JOB CODE: 1013
PAY GRADE: 02
SALARY:\$6.67 - \$10.38
COURSE STARTER

MAJOR FUNCTION: To monitor the first and tenth tee to assure that all golfers are playing at their scheduled tee time. Responsible to inform customers, in a polite, helpful and courteous manner of the Rules and Regulations at Fairwinds Golf Course.

KNOWLEDGE, ABILITIES, AND SKILLS: Knowledgeable about the game of golf from a playing and practicing point of view. Knowledge and ability to apply Golf Course Rules and Regulations, and Fairwinds Policy and Procedures. Ability to interact with the general public, employees and supervisors in a warm, friendly manner. Must be able to work and communicate well with the public.

ESSENTIAL JOB FUNCTIONS: Ability to operate and maintain use of equipment e.g. range ball machine (fill machine with balls a beginning of shift). Check all golfers receipts; cash transaction Starter will keep WHITE receipt, charge transaction NO RECEIPT is required. Responsible to keep a player registration form record to include the cart number and driver name. Vitally important to keep the tee times pace orderly. DO NOT send groups off early, space players in the order of their scheduled tee times. Observe quality of players and notify Rangers of any potential slow groups. Notify Ranger of groups playing Nine (9) Holes Only. Responsible to keep work area at Starter Shack clean, orderly, and organized. Greet golfers in a courteous, pleasant manner with a smile. BE HELPFUL - explain 90 degree Rule and inform groups of cart paths. Work in groups whenever possible. At the end of your shift, return your receipts with the player registration forms. Balance range cash box (\$20 with 40 tokens). Empty ball machine of all tokens. Perform related work as requested or assigned.

ESSENTIAL PHYSICAL SKILLS: Constant walking, standing use of both hands, fingers, and legs. Lifting of 30 pounds or less.

ENVIRONMENTAL CONDITION REQUIREMENTS: Constantly working outside under adverse weather conditions of heat, humidity, cold and rain.

WORK HAZARDS: Working in area where golfers are hitting golf balls and riding golf carts.

MINIMUM QUALIFICATIONS: Familiarity with the game of golf.

LICENSES, CERTIFICATES, OR REGISTRATION: Requires a valid Florida Driver's License and a good driving record.

Union ✓	Non-Union	Exempt	Non-Exempt ✓
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